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astu principles are useful for all kinds of premises — any built up area, for that matter — whether it is a home, showroom, factory, godown or even an office. The basic aim of any office is to get financial growth. Offices which are made according to vastu are helpful in generating a good financial flow. Vastu principles are made keeping in mind various energy fields emanating from different directions. These diverse energy fields affect various dimensions of our life.

But, if we make an office against vastu norms, we will find ourselves standing against natural forces. One of the basic motto of vastu is to extract maximum out of natural forces so that we can get maximum energy for each and every field of life. If we are standing in opposition to nature, some of the energy fields are obstructed and we will find ourselves lagging behind in several spheres of life.

If we talk about internal part of any office - the accounts department should be in north-east or south-east zone and the accountant should face towards east, while working. If the accounts department also has public dealing then those workers can faces north. Cashier's cabins should be located in the northern zones of the complex. Cash box should be kept in southern wall and its shutter should be open towards north. Best direction for reception is north-east corner, and the receptionist should face north or east while sitting. He/she should sit in such a way that he/she faces each and every person coming inside the office. Waiting area can be in north-east or north-west.

Marketing and sales department can be made in north-west corner. Cabins for field staff, peons, drivers and other can be made in this zone. The best direction for conference room is north or west direction. Conference table should not be of circular or elliptical shape. It disturbs magnetic balance of that area and all meetings end without any decisions being made. Record room can be in south, west or southwest direction. This is the zone which should have maximum load. Store for waste material can also be made in this zone. Don't put any table except the reception desk, exactly opposite the main entrance. It can create health problems for your staff. Sitting below a beam or a loft is prohibited as per vastu rules, as it increases tension and leads to depression. If other alternate arrangement is not possible then that loft or beam can be covered

Vastu friendly office

with wooden cladding.

Typically, the door of any cabin should face towards north or east. Any person who occupies that cabin should also sit facing east or north. Size of table in any room should not be too big or too small. If it is too big then that person will always feel tired and if it is too small then it reduces his confidence level. Phone, fax machine, photo copiers can be placed in south-east corner and water glass can be placed in north-east corner of the table. Computer should be kept in south-east corner of a cabin and fil-

ing cabinet should be in south-west corner of that zone. Pamphlets, product broachers, products samples can be kept in north-west of that cabin. If you like to have an entertainment room in your office then it should be located in the north-west part of your premises. Paint walls of your office in light pastel colours. Dark colours make us short tempered. Don't put any painting or any sculpture depicting carnivorous animals, weeping children's, setting sun, drowning ship, still water or any sad event. Pictures of 'Mahabharata battles' are also not appro-

priate in an office setting. These affect the

mutual harmony among office members.

Arrangement of drinking water, water cooler, boring well, water filter should be done in north-east corner of the office. This is the zone of water element. Water is related to finance as per vastu and fang-shui norms. So, keeping water in this zone increases your financial status. South-east is the direction for pantry in office. Toilet should not be below, above, adjacent or in front of the pantry. It spoils energies of food and eatables and effects the health of the

whole office staff. No staff member should sit facing towards the toilet rooms. It will be very harmful for him. If toilet is attached with any cabin, then it should not be to the north-east of that cabin. Wipe office floor with vastu salt mixed with water daily. This removes negative energy and re-strengthens positive energy flow in office. Keep the toilets as much clean as possible. Office should also not be near any hospital, cremation ground or temple - this disturbs the 'aura' of the office completely and leads to low concentration power in the office staff.